

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting over Zoom due to Coronavirus Pandemic
April 24, 2020, Thursday**

MINUTES

CALL TO ORDER: The meeting was called to order at 3:00 PM. Meeting was chaired by Keith Ross, Chairman.

ROLL CALL: Board members present included Keith Ross, Yolanda Tenorio, and Erasmo Bravo.

OTHERS PRESENT: Staff present Christina Campos, Administrator; Randal Brown MD, CMO, Bret Goebel, CFO; and guests Joe Papas and Michael Boyer present.

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the agenda as presented. Yolanda Tenorio seconded the motion. Voting in favor: Keith Ross, Yolanda Tenorio, and Erasmo Bravo. Motion to approve agenda passed.

APPROVAL OF MINUTES: Yolanda Tenorio made a motion to approve the minutes from the meeting of March 26, 2020 as presented. Erasmo Bravo seconded the motion. Voting in favor: Keith Ross, Yolanda Tenorio, and Erasmo Bravo. Motion to approve minutes passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** The county staff were unable to attend.
- 2. Administrator's Report:** Christina introduced Joe Papas who gave a brief presentation on the financial benefit of a solar array on the hospital's roof top (attached). The Board gave Christina direction to proceed with a USDA solar energy grant application.

Christina then proceeded with the Census Report and Balanced Scorecard Report. She informed the Board that there were now 4 confirmed positive Covid cases in the community. Dr. Brown stated that each case could easily infect another 2 to 8 persons, thus having the potential to quickly spread throughout the community. Already 31 tests had been performed by the DOH Public Health Office, and the hospital had already performed another 30 – 40 this week. There will easily be 100+ tests performed by week's end, with the anticipation that we will have 20 confirmed cases within a week, based on local informal contact tracing. Currently, the hospital is well staffed, well equipped and well stocked with PPE.

- 3. Laboratory, Plant Operations and Risk Management Report:**
Frank Tenorio unable to attend due to Covid drive through screening.
- 4. Nursing Report:**
Mandy Cordova unable to attend due to Covid drive through screening.
- 5. Medical Staff Report:** Dr. Brown provide additional local Covid data. He also reported that the pain clinic might be able to reopen soon based on criteria used by Presbyterian Hospitals for essential procedures. The FQHC application for the clinic is still ongoing and may be approved

by June 1. Dr. Brown also commended the hospital staff for their preparedness efforts and for maintaining and practicing good personal protection efforts.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital:** Bret Goebel presented the Guadalupe County Hospital Financial reports for February 2020. **Erasmio Bravo made a motion to approve the February 2020 financial reports for Guadalupe County Hospital. Yolanda Tenorio seconded the motion. Motion passed.**
2. **New Mexicare Inc.:** Bret Goebel presented the New Mexicare Inc. financial reports for February 2020. **Yolanda Tenorio made a motion to approve the February 2020 financial reports for New Mexicare Inc.. Erasmio Bravo seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

1. **Covid-19 Employee Sick Leave Policy:** The Board directed the hospital to continue to follow current policies and procedures. Christina will contact the hospital's workers compensation provider HSC to see if Covid-19 is a covered condition. **No action was taken.**

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

1. **High School Scholarship:** Christina presented three scholarship applications: Jordan Sanchez (pre-medicine), Elyse Chavez (speech pathology), and Bailey Maestas (nursing). **Yolanda Tenorio made a motion to approve all three scholarship applications. Erasmio Bravo seconded the motion. Motion passed.**

EXECUTIVE SESSION:

Erasmio Bravo made a motion to enter into Executive Session for the purpose of discussing Privileges and Credentials and Legal matters. Yolanda Tenorio seconded the motion.

Roll Call Vote:

Keith Ross – Yes

Yolanda Tenorio – Yes

Erasmio Bravo – Yes

Entered Executive Session at 4:25 pm.

Erasmio Bravo made a motion to return to Regular Session. Yolanda Tenorio seconded the motion.

Roll Call Vote:

Keith Ross – Yes

Yolanda Tenorio – Yes

Erasmio Bravo – Yes

Executive Session ended at 4:43 pm.

No Action was taken in Executive Session.

CREDENTIALS AND PRIVILEGING: In accordance with the Medical Staff Bylaws of Guadalupe County Hospital, and upon recommendation of the Medical Staff Committee **Yolanda Tenorio made a motion to approve initial 6 month Associate Staff privileges for Steve Lackey, CFNP. Erasmo Bravo seconded the motion. Motion passed.**

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be held on Thursday, May 28, 2020, at 3 pm in person or via Zoom as needed.

MEETING ADJOURNMENT: **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 4:47 PM.**

Respectfully submitted:
Christina Campos, Administrator

Yolanda Tenorio, Board Secretary

Date