

**NEW MEXICARE, INC. dba Guadalupe County Hospital  
Hospital Conference Room**

**Regular Monthly Board Meeting  
Thursday, April 28, 2022**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 8:00 am by Chairman Keith Ross.

**ROLL CALL:** Other board members present were Yvette Griego, Peter Tormos, Erasmo Bravo, and Yolanda Tenorio.

**OTHERS PRESENT:** Staff present were Christina Campos, Administrator; Bret Goebel, CFO; Frank Tenorio, Asst. Administrator; Mandelyn Cordova, RN, DON; and Randal Brown, MD CMO.

**APPROVAL OF AGENDA:** Erasmo Bravo made a motion to approve the Agenda as presented. Peter Tormos seconded the motion. Motion passed.

**APPROVAL OF MINUTES:** Yvette Griego made a motion to approve the minutes of March 22, 2022. Yolanda Tenorio seconded the motion. Motion passed.

**DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:**

- 1. County Report:** No one in attendance.
- 2. Administrator's Report:** Christina presented the Census Report and Balanced Scorecard reports (attached). Inpatient discharges were 12, approximately 50% of ED volume. Outpatient volumes down a bit but still above average. Pain procedures were up to 60. HCAHP overall scores up to 89%. Discharge processes 86%. Medication Communication scores low at 50%. Follow ups 100%. Days Cash on Hand 554.9. Day in AR high at 59.3 and net margin year to date is -3%. This is primarily a reflection of unrealized losses due to increasing interest rates vs. fixed rate investments. Discussed other strategic plan measures including EMS and interfacility transports. Christina also reported that she had applied for Congressional Directed Funds (similar to state capital outlay) for the purchase of a replacement CT unit.
- 3. Medical Staff Report:** Dr. Brown discussed Pain Clinic progress. Christina reported that she had visited with ABQ Journal on marketing options, but this will be put on the back burner while internal pain clinic processes are ironed out. Dr. Brown also discussed potential new service in pain clinic for urinary incontinence, similar to the trial leads implants. The clinic is already expanding into home monitoring programs for glucose, COPD, and CHF. They also applied for Congressionally Directed Funds for retinal scanners for diabetes patients.
- 4. Laboratory, Infection Prevention and Risk Management Report:** Frank reported that the lab is running well. Both turnaround times and wait times are good. He is still looking for a pathologist consultant. He is pursuing two options along with Tricore Labs. Although the State survey plan of corrections was submitted, and we received tentative approval, a site revisit has not been conducted, and thus we are awaiting final approval. In terms of Infection Prevention, fit testing is currently at 70% with mostly PRN staff still pending. As for Safety, a recent hazard

vulnerability assessment was completed and wild fires came out on top. Frank also reviewed a recent incident involving property damage by a discharged ER patient (window broken). The hospital is pressing charges and expect full compensation for replacing the window (\$2000). Lastly, a Life Safety Code inspection was conducted and the hospital scored 100%.

- 5. Nursing Report:** Mandy reported that we still have one nurse vacancy. One nurse has been on sick leave for 2 weeks, and another recently test positive for Covid. She only missed one day. New uniforms have been ordered and will hopefully arrive by Hospital Week in mid-May. Covid vaccines are being administered on a biweekly basis. Lyrisa Sanchez (clinic nurse) has been assisting in the pain clinic due to nurse leaves. Mandy was appointed to the NM Board of Pharmacy by Governor Lujan. Her first meeting was held online last week. Nurse staff CPRs are up to date. The Santa Rosa EMS acquired 2 LUCAS belt cardiac compressors and gave one to GCH.

## **FINANCIAL REPORTS:**

- 1. Guadalupe County Hospital:** Bret Goebel, CFO presented the Guadalupe County Hospital financials for March 2022 (attached). Net gain for the month was \$394,318.25, primarily due to taking Provider Relief Funds from deferred revenue to income. Year-to-date loss is \$175,198 (YTD unrealized losses on investments are \$638,917.64). **Erasmio Bravo made a motion to approve the financial reports for Guadalupe County Hospital for March 2022. Yolanda Tenorio seconded the motion. Motion passed.**
- 2. New Medicare Inc.:** Bret Goebel, CFO presented the New Medicare Inc. financials for March 2022. Net loss for the month was \$22,428.81 (mostly unrealized investment losses), but year-to-date the gain is \$3,771.14 (attached). **Erasmio Bravo made a motion to approve the financial reports for New Medicare Inc. for March 2022. Yvette Griego seconded the motion. Motion passed.**
- 3. FYE 2023 GCH Preliminary Budget & 3 Year Capital Budget:** Bret Goebel presented the proposed preliminary budgets along with the assumptions made in development of said budgets. The project net gain is \$101,412. **Erasmio Bravo made a motion to approve the FYE 2023 GCH Preliminary Budget and the 3 Year Capital Budget. Peter Tormos seconded the motion. Motion passed.**
- 4. Auditor Selection for FYE 2022, 2023, 2024:** The committee comprised of Administration, Accounting and Revenue Cycle heads reviewed the 3 proposals and determined that all three were qualified. Based on their recommendation and a review of previous years product **Peter Tormos made a motion to award the audit contract for 3 years to Dings, Zacore and Associates. Erasmio Bravo seconded the motion. Motion passed.**

**GUADALUPE COUNTY HOSPITAL ACTION ITEMS: None**

## **NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:**

- 1. Scholarships:** Three applications for high school senior scholarships were submitted to the Board for review (Monica Micelli, Sheryne Morales, Jaron Sanchez). All are planning to attend 4 year universities. **Yvette Griego made a motion to approve the scholarship in the amount of \$750 per semester for 8 semesters. Yolanda Tenorio seconded the motion.**

**Motion passed.** Christina was also asked to reach out to two other seniors who are interested in attending nursing school, and encourage them to apply for the scholarship.

2. **David Cargo El Valle de Anton Chico Library Request for Funds:** Christina presented a request for funds in the amount of \$13,163.90 for 20 laptops and peripherals for the library. After much discussion regarding New Mexicare's goals and mission, this request was declined.
3. **Santa Rosa Little League Request for Funds:** Christina presented a request for funds for the SR Little League. Susan Abeyta gave a presentation regarding the proposed use of funds, including expanding the league to Anton Chico and Fort Sumner youth. **Peter Tormos made a motion to award \$5000 to the SR Little League, at least half of which should be used to support efforts in Anton Chico and Fort Sumner. Yvette Griego seconded the motion. Motion passed.**
4. **Roadrunner Race Sponsorship:** Emiel Ross made a presentation to the board regarding year two of the local Roadrunner 5k and 10k Race. She stated that all proceeds will go to the development and support of arts programs in Santa Rosa. **Erasmus Bravo made a motion to approve the sponsorship at the Ribbon and Bib sponsorship levels for a total of \$5000. Peter Tormos seconded the motion. Keith Ross recused himself. Motion passed.**
5. **BPA Nationals Funding Request:** **Yolanda Tenorio made a motion to donate \$100 to the SR BPA. Erasmus Bravo seconded the motion. Motion passed.**

**EXECUTIVE SESSION: A motion was made by Erasmus Bravo to go into Executive Session at 12:26 pm for the purpose of discussing legal matters and personnel matters. It was seconded by Peter Tormos.**

**Roll Call Vote:**

**Keith Ross – Yes**

**Yvette Griego – Yes**

**Yolanda Tenorio – Yes**

**Erasmus Bravo – Yes**

**Peter Tormos – Yes**

Frank Tenorio, Christina Campos and Bret Goebel were present for part of the session.

**A motion was made Erasmus Bravo to exit Executive Session at 2:15 pm. It was seconded by Yvette Griego.**

**Roll Call Vote:**

**Keith Ross – Yes**

**Yvette Griego – Yes**

**Yolanda Tenorio – Yes**

**Erasmus Bravo – Yes**

**Peter Tormos – Yes**

No action was taken in Executive Session.

**CREDENTIALS AND PRIVILEGING:** None

**NEXT MEETING – DATE AND TIME:** The next meeting is scheduled tentatively for Tuesday, May 31, 2022.

**MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 2:20 pm.**

Respectfully submitted:  
Christina Campos, Administrator

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Yolanda Tenorio, Board Secretary

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Date