

**Guadalupe County Hospital and New Mexicare Inc.
Hospital Conference Room**

**Regular Monthly Board Meeting
Thursday, April 27, 2023**

MINUTES

CALL TO ORDER: The meeting was called to order at 9:00 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Yolanda Tenorio, Erasmo Bravo, Yvette Griego and Peter Tormos.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Mandelyn Urban, RN/DON; and Sunshine Zamora, Accounting Department Head.

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the Agenda as presented. Yolanda Tenorio seconded the motion. Motion passed.

APPROVAL OF MINUTES: Yvette Griego made a motion to approve the minutes of March 28, 2023. Peter Tormos seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** County Manager, Diana Urban, was not in attendance.
- 2. Administrator's Report:** Christina Campos presented the Census Report and Balanced Scorecard reports (attached). Inpatient discharges in March were 11 (same as February). ER visits were above average and above 2022. Outpatient visits were at average but below 2022 (due to fewer respiratory tests). Pain procedures were up to 45 but still well below average and below 2022. Zero patient experience survey responses were received in March. Days cash on hand went up by 5.3 days, net days in A/R dropped from 55.3 to 52.4 (good). Net margin is still negative but slightly better at (-21.6%). Christina reported that EZ-ERC resulted in \$580,000 in Employee Retention Credits through the 941 resubmissions. This will be posted in April as a revenue and receivable, but cash may not come in for weeks or months. Christina and GCH were highlighted at a gubernatorial bill signing event at the Roundhouse on April 7, where the REH bill was signed into law and will go into effect on June 16, 2023. Christina attended the AHA annual meeting in April and met with health staff of all 5 NM congressional delegates. She has been asked to speak at the Nebraska Rural Hospital Annual meeting and at a National Rural Health Association thought panel on the REH designation in May and June respectively.
- 3. Laboratory, Infection Prevention and Risk Management Report:** Frank Tenorio was not in attendance due to a family obligation.
- 4. Nursing Report:** Mandy Cordova reported that the agency nurse is working out really well, but will not renew for another 13 weeks, so she will get another person. Recent nurse trainings have included cultural competency, and violence against health workers. She discussed nurse staff shortages in New Mexico, predicted to be as high as 6000 in 2024. She attended NM Board of Pharmacy meetings last week (as she is a member of the board). She briefly discussed the recent NM DOH on site survey, which is discussed later in the agenda.

5. **Medical Staff Report:** Dr. Brown was not in attendance.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital March 2023 Financial Reports:** Sunshine Zamora presented the financial reports. She reported that GCH's net equity or fund balance is \$24,048,525.83. There is a year to date loss of \$1,347,178. There was a net loss in March of \$103,468. **Erasmio Bravo made a motion to approve the financial reports for GCH for March 2023. Yolanda Tenorio seconded the motion. Motion passed.**
2. **Guadalupe County Hospital FYE 2024 Preliminary Budget:** Christina Campos presented the preliminary budget for the incoming fiscal year. The budget is conservative with changes to revenue including REH payments effective July 1, 2023, no inpatient services, and adjustments to contractual allowances. Interest earnings were held steady and unrealized losses were zeroed out. Changes to expenses include keeping nursing department budget at 2023 budget, a 3% wage increase for all employees (with the exception of the Administrator), and a decrease in depreciation. Other expenses were held steady. The result is a budget of \$10,471,548 in revenue and a slim net gain of \$124,261. **Erasmio Bravo made a motion to approve the FYE 2024 Preliminary Budget. Peter Tormos seconded the motion. Motion passed.**
3. **New Medicare Inc. March 2023 Financial Reports:** Sunshine Zamora reported that there was a net loss of \$8,954 in March. The year to date net gain is \$49,814. **Yvette Griego made a motion to approve the March 2023 New Medicare financial reports. Yolanda Tenorio seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

1. **REH Update (Report only)** – Christina reported Governor Lujan signed the REH bill into law, as well as several other health-related bills, on April 7th. GCH was highlighted by the Governor during the signing ceremony at the Roundhouse. The new law will take effect on June 16, 2023. However, according to Secretary of Health, Patrick Allen, the Dept of Health plans to put the rules and regulations in place by July 1. GCH applied online for the change with Medicare back in November. However, it seems our application timed out, therefore, GCH will have to resubmit an application to Medicare on the PECOS (provider enrollment) website, and possibly another application with the State of NM. Christina will also start reaching out to third party payers to update contracts as needed, and try to get improved rates on the outpatient services.
2. **DOH Survey Update (Report only)** - On April 17 through April 19, two surveyors (inspectors) from the NM Dept of Health conducted a dual survey (a complaint survey, and a mini-recertification survey), to ensure GCH is in compliance with the Medicare Conditions of Participation as an Acute Care hospital, until it transitions to an REH. The complaint was regarding an ER visit, and while some deficiencies (policies/forms/posters) were cited, the complaint was found to be unsubstantiated. GCH has made all the corrections already, but is awaiting the written report from the state so staff can respond with a written corrective action plan and completed corrections. There may be another onsite re-inspection, depending on the level of deficiencies cited in writing. Furthermore, GCH may also get a full site inspection as a part of the REH designation change, although that is not a requirement.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

- 1. High School Senior Scholarships:** Three qualified scholarship applications were received (Daelyn Pacheco, Madeline Ross, and Tristin Trujillo). **Peter Tormos made a motion to approve all three scholarship applications and to increase the per semester amount to \$1000 regardless of type of college or university attended. Yvette Griego seconded the motion. Motion passed with Keith Ross recusing himself.**
- 2. Santa Rosa Little League:** A late request for sponsorship (after publication of the agenda) was received from the SR Little League, in the amount of \$5000. The league has expanded into Anton Chico and Fort Sumner. **Yvette Griego made a motion to approve the Santa Rosa Little League sponsorship in the amount of \$5000. Yolanda Tenorio seconded the motion. Motion passed.**

EXECUTIVE SESSION: There was no Executive Session held.

CREDENTIALS AND PRIVILEGING: In accordance with Medical Staff Bylaws and upon recommendation of the credentialing committee, Christina Campos recommended ratification of the approval for teleradiology privileges for Gage Agers, MD. **Peter Tormos made a motion to approve privileges as recommended for Gage Agers, MD (initial teleradiology privileges). Erasmo Bravo seconded the motion. Motion passed.**

NEXT MEETING – DATE AND TIME: The next meeting is scheduled for Thursday, May 25, 2023 at 9 am at GCH. Christina will be at the Nebraska Rural Hospital conference and thus, Frank Tenorio will staff the meeting.

MEETING ADJOURNMENT: **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 11:25 am.**

Respectfully submitted:
Christina Campos, Guadalupe County Hospital Administrator

Yolanda Tenorio, Board Secretary

Date