

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting
August 22, 2019, Thursday**

MINUTES

CALL TO ORDER: The meeting was called to order at 3:00 PM. Meeting chaired by Keith Ross, Chairman

ROLL CALL: Board members present included Yvette Griego, Yolanda Tenorio, Lee Vega, Keith Ross and Erasmo Bravo

OTHERS PRESENT: Staff present Christina Campos, Administrator; Frank Tenorio, Assistant Administrator; Bret Goebel, CFO; Mandy Cordova RN DON; and guest Rose Fernandez, Interim County Manager

APPROVAL OF AGENDA: Lee Vega made a motion to approve the agenda as presented. Yvette Griego seconded the motion. Motion to approve agenda passed.

APPROVAL OF MINUTES: Lee Vega made a motion to approve the minutes from the meeting of July 29, 2019 as presented. Yolanda Tenorio seconded the motion. Motion to approve minutes passed.

QUALITY PRESENTATION: Christina presented the iVantage quarterly scores for GCH. The total index rank dropped slightly from 99.4 to 98.1. The board also viewed the video ad produced by Cliff Dwellers for GCH.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** Rose Fernandez brought invitations to the Theater Ribbon Cutting Ceremony on September 7, 2019. She also described the school supply bags purchased and presented all students in the SRCS and Vaughn school systems. The bags were imprinted with the logos for the county, GCH and Singleton Foundation.
- 2. Administrator's Report:** Christina presented the Census and Balanced Scorecard for July.
- 3. Laboratory and Risk Management Report:** Frank Tenorio gave an update on laboratory staff recruitment efforts. He hired Alyssa Weblow for a full time lab tech position. She will begin working on 9/9/19. He discussed a new product/procedure (fresh frozen plasma) and the equipment we will be procuring (dedicated freezer and water bath). He discussed the recent shooting threat and how it was handled. He will be reviewing and training staff on overhead alert codes. He directed Christina to prepared and award to Christine Sanchez for handling the call so professionally and possibly helping to avert a disaster. State police and FBI are still investigating. No updates.
- 4. Nursing Report:** Mandy Cordova discussed nursing vacancies. She had received two applications or was notified of interest by two potential applicants who are currently LPNs but will be RNs by December or next May. The telemetry unit for remote cardiac reads is fully installed and training has been conducted. We are now awaiting final go-live. Mandy reported that she was elected to the NMONL board directors (NM Organization of Nurse Leaders) to

represent District IV. The Pain Clinic was fairly slow this past month. The Pain Clinic recovery room has been fully renovated and is now in use.

5. **Medical Staff Report:** Dr. Brown was in Santa Fe.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital:** Bret Goebel presented the Guadalupe County Hospital Financial Statements and Reports for July 2019 (attached, YTD loss \$63,035) and reported that the Audit would be completed on site on August 26, 2019. **Erasmio Bravo made a motion to approve the GCH Financial Reports for July 2019. Yolanda Tenorio seconded the motion. Motion passed.**
2. **New Mexicare Inc.:** Bret Goebel presented the New Mexicare Inc. Financial Statements and Reports for July 2019 (attached, YTD gain \$6161). **Erasmio Bravo made a motion to approve the New Mexicare Inc. Financial Reports for July 2019. Yvette Griego seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

1. **County School Bag Sponsorship:** **Erasmio Brava made a motion to contribute \$5000 on the behalf of Guadalupe County Hospital to the purchase and distribution of approximately 1000 school bags/supplies to Guadalupe K-12 students. Lee Vega seconded the motion. Motion passed.**

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS

1. **Scholarships:** **Lee Vega made a motion to approve the scholarships as presented. Yvette Griego seconded the motion. Motion passed.**

EXECUTIVE SESSION: None

CREDENTIALS AND PRIVILEGING: Upon recommendation of the medical staff and in accordance with the Guadalupe County Hospital Medical Staff Bylaws **Yvette Griego made a motion to approve Vertebral Augmentation (kyphoplasty) privileges for David Calkins. Lee Vega seconded the motion. Motion passed.**

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be held on September 19, at 3 pm. Bret Goebel will be on his honeymoon during the month of September and thus will not present a financial report.

MEETING ADJOURNMENT: **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 4:50 PM.**

Respectfully submitted:
Christina Campos, Administrator

Yolanda Tenorio, Board Secretary

Date