

**Guadalupe County Hospital and New Mexicare Inc.
Hospital Conference Room**

**Regular Monthly Board Meeting
Tuesday, August 23, 2022**

MINUTES

CALL TO ORDER: The meeting was called to order at 8:06 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Erasmo Bravo, Peter Tormos and Yolanda Tenorio (attended via Zoom). Yvette Griego was absent.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Bret Goebel, CFO; Frank Tenorio, Asst. Admin., Randal Brown MD, CMO, and Mandelyn Cordova, DON.

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the Agenda as presented. Peter Tormos seconded the motion. Motion passed.

APPROVAL OF MINUTES: Erasmo Bravo made a motion to approve the minutes of July 28, 2022. Peter Tormos seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** There was no representative from the County in attendance.
- 2. Administrator's Report:** Christina presented the Census Report and Balanced Scorecard reports (attached). Inpatient census was better, but other revenue streams are slow, especially Pain Clinic. Will pursue options to increase nursing staff for Pain Clinic. Christina is awaiting a proposal from Lion Heart Gym for employee memberships. Christina participating in Ana Age 8 and 100% Communities initiative. Surveyors on site for re-visit on focused inspection done in February. Frank, Mandy and Christina will meet with Sen. Henrich's staff to discuss rural health/hospital issues.
- 3. Laboratory, Infection Prevention and Risk Management Report:** Frank Tenorio reported on AABB conference where Jason and he will present a published abstract on the new blood banking processes at GCH. This conference will be held in Orlando, FL in early October. Frank is still working with Dr. Ingall and Dr. Scarianno for lab pathology consultant services. He is looking at the possibility of setting GCH up as a lab training site for UNM. For Infection Prevention, Frank is working with Dr. Gonzales on a sepsis protocol update. For Risk Management, policies are coming online on the MCN policy library, little by little. Lab staffing is steady but some changes are anticipated at year end with Lyrisa Sanchez becoming an NP. Frank and Christina are taking an online Johns Hopkins management course. Frank is also preparing for the FACHE governor's test to become a fellow. The HVAC system in the dental building is finally fully up and running well.
- 4. Nursing Report:** Mandy reported that nurses are meeting monthly and preparing the nursing schedule as a team. This is working out well. There is no longer mandatory call to help alleviate stress on nurses. COVID vaccines will be handed over to DOH to perform. However,

GCH plans to lead or participate in a large fall COVID vaccine booster event. Nurse ACLS recertification is this month. BLS/CPR will also be renewed. Will check with HR to see if providers need to be scheduled for training at a later date. Nursing is also working on reviewing and updated all policies for MCN project. Have had numerous COVID cases, including staff. Have only had a small number of COVID admissions so far. Pain clinic is seeing an average of 7 patients per procedure day. Could set up more procedure days with more nursing staff.

- 5. Medical Staff Report:** Dr. Brown stated that the FQHC clinic was busy, including the school-based clinic. Remote patient monitoring of patients with chronic conditions (CHF, diabetes, hypotension) is going well. Patient admissions is low. Pain clinic is at its limit due to nursing shortages. SRMG has PPP funds that it must expend or return. May pursue hiring RNs for pain clinic. Working with Vaughn schools to create a school and community-based clinic. May reach out to windmill companies for support of a transportation service.

FINANCIAL REPORTS:

- 1. Guadalupe County Hospital:** Bret Goebel, CFO presented the Guadalupe County Hospital financials for July 2022 (attached). Net loss for the month was (\$412,240.24). Half of this loss (\$190,000) was due to a change in the way reserves for self-pay clients is estimated. Cash is also down approximately \$400,000, but with decreased expenses, days of cash on hand is up to 555.1. **Erasmio Bravo made a motion to approve the financial reports for Guadalupe County Hospital for July 2022. Peter Tormos seconded the motion. Motion passed.**
- 2. New Mexicare Inc.:** Bret Goebel, CFO presented the New Mexicare Inc. financials for July 2022. Net gain for the month was \$9659.76. **Erasmio Bravo made a motion to approve the financial reports for New Mexicare Inc. for July 2022. Peter Tormos seconded the motion. Motion passed.**
- 3. Guadalupe County Hospital Audit Update:** The annual independent audit is currently underway, with all of it handled remotely. The process has been smooth thus far. There will be a minor change to beginning balances and retained earnings to account for stale checks from late 2020 being voided. The total impact is \$1141.72.

GUADALUPE COUNTY HOSPITAL ACTION ITEMS: NONE

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

- 1. Santa Rosa Elementary School Funding Request:** Christina presented a request for funds for fundraising equipment (non-healthcare related). **Peter Tormos made a motion to approve the request in the amount of \$100.00. Erasmio Bravo seconded the motion. Motion passed.**
- 2. NMHA Annual Conference:** Christina shared the NMHA Annual Conference agenda. Board training will be held on September 28th. Christina will plan a GCH Board Meeting on September 29th immediately after the conference. She will poll board members and staff on attendance.

EXECUTIVE SESSION: NONE

CREDENTIALS AND PRIVILEGING: NONE

NEXT MEETING – DATE AND TIME: The next meeting is tentatively scheduled for the NMHA Annual Conference (September 27-29). Exact date and time to be determined.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 10:30 am.

Respectfully submitted:
Christina Campos, Guadalupe County Hospital Administrator

Yolanda Tenorio, Board Secretary

Date