

**Guadalupe County Hospital and New Mexicare Inc.  
Hospital Conference Room**

**Regular Monthly Board Meeting  
Tuesday, August 22, 2023**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 9:00 am by Chairman Keith Ross.

**ROLL CALL:** Other board members present were Erasmo Bravo, Yolanda Tenorio, Yvette Griego and Peter Tormos.

**OTHERS PRESENT:** Staff present were Christina Campos, Administrator; Frank Tenorio, Assistant Administrator; Bret Goebel, CFO; Randal Brown, CMO; Mandy Cordova, RN/DON; and Sunshine Zamora, Accounting Department Head.

**APPROVAL OF AGENDA:** Erasmo Bravo made a motion to approve the Agenda as presented. Peter Tormos seconded the motion. Motion passed.

**APPROVAL OF MINUTES:** Yolanda Tenorio made a motion to approve the minutes of July 25, 2023. Yvette Griego seconded the motion. Motion passed.

**DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:**

- 1. County Report:** Dr. Brown reported later in the meeting.
- 2. Administrator's Report:** Christina presented the Administrator's report in the form of the Census Report and the Balanced Scorecard. Discharges 14, same as last year. ER at all time high of 290. Outpatient services low at less than 250. Pain procedures 1 above last year, at 36. Christina also discussed Physician/Provide Retention and Recruitment Summit held last week at the Governor's Residence. She was one of approximately 35 attendees, and the future of rural hospitals was a top subject of concern.
- 3. Laboratory, Infection Prevention and Risk Management Report:** Plant Ops – Frank reported that the building stucco had been damaged by recent rains. An adjuster had already come out and is producing and estimate for repairs. Risk – Mediation is pending on one case. The second case has no developments. Lab – Respiratory and GI infections are going up now in August, although July was a slow month. It was also slow in the clinics. GCH is entering into an agreement with NMHU to serve as a laboratory training site.
- 4. Nursing Report:** Mandy Cordova reported that she had a procured a 2<sup>nd</sup> agency nurse to help cover leaves (vacation and an extended medical leave). Nurse training for use of restraints was recently held. Pain clinic procedures are being performed one day a week until census increases, then an additional day biweekly will be added. A new telemedicine system/doc has been installed (w/ UNMH). It is a Teledoc system and is very user friendly, but only for neurology at this time.

- 5. Medical Staff Report:** Dr. Brown reported that the clinics had a slow summer. He has begun the development of the school-based health centers through the placement of telemedicine kiosks at 20 sites in NE New Mexico, including in Vaughn and Anton Chico schools. Dr. Brown gave the board a brief presentation on the proposed kiosks. He stated that several measures had been taken to improve Pain Clinic processes, including the hiring of a nurse practitioner in Albuquerque. New preauthorization requirements (including physical therapy) are anticipated to slow the pain clinic down for several weeks. He recommends renewal of Emergency Room coverage privileges for Dr. Jesus Tafoya from Las Vegas. The County is planning a county-wide strategic planning meeting in September, and is inviting Christina to participate.

## **FINANCIAL REPORTS:**

- 1. Guadalupe County Hospital Restatement of June 2023 Financial Reports:** Sunshine Zamora presented the June 2023 financial reports with a correction to the Income Statement. A transaction was posted to the wrong date and was reflected in the Balance Sheet, but not the Income Statement. She reported that GCH's year-to-date net loss was \$1,467,979.46, as opposed to \$1,431,160.12. **Peter Tormos made a motion to approve the restated financial reports for GCH for June 2023. Erasmo Bravo seconded the motion. Motion passed.**
- 2. Guadalupe County Hospital 3 Year Capital Budget:** Sunshine Zamora and Bret Goebel presented a 3 Year Capital Budget for GCH and also adjusted the FYE24 Budget to include the building stucco and a new CT scanner. The additional years are FYE25-27. **Yvette Griego made a motion to approve the FYE 2024 changes and the FYE25-27 3 Year Capital Budget. Yolanda Tenorio seconded the motion. Motion passed.**
- 3. Guadalupe County Hospital July 2023 Financial Reports:** Sunshine Zamora presented the July 2023 financial reports. The net loss for the month was \$34,337. **Erasmo Bravo made a motion to approve the GCH July 2023 Financial Reports. Peter Tormos seconded the motion. Motion passed.**
- 4. New Medicare Inc. July 2023 Financial Reports:** Sunshine Zamora reported that there was a net gain of \$9,313.94 in June. **Peter Tormos made a motion to approve the July 2023 New Medicare financial reports. Yvette Griego seconded the motion. Motion passed.**

## **GUADALUPE COUNTY HOSPITAL ACTION ITEMS:**

- 1. REH Update (Report only) –** Christina reported that GCH "applicable" REH designation date is September 1, 2023. As such, there will be no more admissions as of August 31, 2023. Christina is working with the Medicaid program and other programs to ensure payments to the hospital continue uninterrupted, although there may be a delay in Medicare/CMS monthly base payments.
- 2. Employee Sick Leave Policy Revision –** Christina requested that the sick leave which currently covers leave for care of immediate family members living with the employee, to include parents, whether they live with the employee or not. **Peter Tormos made a**

**motion to include leave to take care of parents. Yolanda Tenorio seconded the motion. Motion passed.**

**NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:**

- 1. Scholarship:** Christina presented scholarship applications for Dannica Saiz (nursing/renewal), Avelina Maldonado (nursing), Gabrielle Montoya (Physician Assistant), and tuition reimbursement for Aleesha Ortega (Certified Medical Records Coder). **Peter Tormos made a motion to approve the scholarships in the amount of \$1000 each, and the tuition reimbursement at full cost. Yolanda Tenorio seconded the motion. Motion Passed.**
- 2. Provider House Rental:** Christina informed the Board that Dr. James Gonzales was away on military deployment for 4 months and the house was vacant. The Board directed Christina to waive the monthly rent during the period of military deployment.

**EXECUTIVE SESSION:** There was no Executive Session held.

**CREDENTIALS AND PRIVILEGING:** In accordance with the Guadalupe County Hospital Medical Staff Bylaws and the rules and regulations, and upon recommendation of the credentialing committee and the medical staff, **Erasmio Bravo made a motion to renew Emergency Department and Admission privileges for Jesus Tafoya, MD. Peter Tormos seconded the motion. Motion passed.**

**NEXT MEETING – DATE AND TIME:** The next meeting is scheduled for Tuesday, September 19, 2023 at 9 am.

**MEETING ADJOURNMENT:** **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 11:15 am.**

Respectfully submitted:  
Christina R. Campos,  
Hospital Administrator

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Yolanda Tenorio, Board Secretary

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Date