

**Guadalupe County Hospital and New Mexicare Inc.
Hospital Conference Room**

**Regular Monthly Board Meeting
Tuesday, February 28, 2023**

MINUTES

CALL TO ORDER: The meeting was called to order at 9:04 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Yolanda Tenorio. Erasmo Bravo, Yvette Griego and Peter Tormos were unable to attend. Quorum was not met. No actions were taken.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Bret Goebel, CFO; Frank Tenorio, Asst. Administrator; and Mandelyn Cordova, RN DON. Diana Urban, County Manager and Emiel Ross, Roadrunner Race coordinator were present.

APPROVAL OF AGENDA: No action taken

APPROVAL OF MINUTES: No action taken

GUEST PRESENTATION: Emiel Ross gave an update on the Roadrunner Race. 2022 had 130 participants, and the goal is 200. It is scheduled for April 22, 2023 (Earth Day) and is transition from 10k to ½ marathon. Proceeds goes to the arts. Last year 122 youth benefited from the proceeds. The request is for a \$5000 sponsorship, similar to last year. No action taken.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** County Manager, Diana Urban, reported that several requests were submitted to the NM Legislature for capital outlay including \$650,000 for a CT scanner for the hospital and funds for a new county emergency dispatch center. The county is currently updating their personnel policy manual and is conducting a salary study for all county positions
- 2. Administrator's Report:** Christina Campos presented the Census Report and Balanced Scorecard reports (attached). Inpatient discharges were 14 (higher than last year, but below average). ED was 250. Outpatients were nearly 350, and pain clinic procedures were just below 40. Overall patient experience score was 100% at 90 to 100. (Only 6 responses were received.) Discharge processes were at 88% at 90 or 100 (high). Days cash on hand was up nearly 4 days to 465.1. Days in A/R was up from 58.1 to 62.8. Net margin was positive for the month, but is still negative for the year. Charity to bad debt ratio was 38% (below the goal of 50%). GCH submitted REH COP attestation, transition plan and transfer agreement to NM DOH. GCH also entered into a second transfer agreement with Christus St. Vincent in Santa Fe.
- 3. Laboratory, Infection Prevention and Risk Management Report:** Frank Tenorio reported that the lab is fully staffed, but there may be some changes later this year. He also reported that the new hire is excellent. UNM laboratory staff training was recently held (quarterly). CLIA inspection is due soon, as the certificate is set to expire in May. There is a new CLIA surveyor. In Infection Prevention, staff TB testing is underway and almost completed. All staff must be tested every 5 years, or more often if there is exposure. N95 fit testing is also underway and

only a couple of staff members are outstanding. GCH is developing a new antibiotic stewardship program with Shelby Brockman (Pharmacist) leading the effort. Respiratory testing is down, but positivity rate is 80%, with COVID in 5th place in terms of positives. The county has resumed LEPC (local emergency preparedness council) meetings and Frank will be participating. No updates on Risk Management. Hospital-wide building safety inspections are underway.

- 4. Nursing Report:** Mandy Cordova that one agency nurse is coming on board on March 6, covering weekends for 13 weeks. New equipment including an EKG machine and 2 vitals machines is in use. The ED stretchers had hydraulic seals repaired and the bipap machine has been fixed. A nursing safe harbors training session will be held on March 3. Pain clinic is slow with only 5 or 6 patients per treatment day. An employee celebration was held for Valentine's Day and February celebrations.
- 5. Medical Staff Report:** Dr. Brown was unable to attend.

FINANCIAL REPORTS:

- 1. Guadalupe County Hospital December 2022 and January 2023 Financial Reports:** Bret reported a small net gain of \$7187 for December and a \$96,756 net gain for January. Year to date still shows a loss of \$1,000,000. **No action taken.**
- 2. New Medicare Inc. January 2023 Financial Reports:** Bret reported that the month had a net gain of \$4880 and a year to date gain of \$48,661. **No action taken.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

- 1. REH Update (Report only) –** Christina Campos reported the hospital had submitted required documentation to the state, as reported in Administrator's Report. SB245 REH has passed 2 Senate committees unanimously and passed the Senate unanimously. It will now go to the House, including at least one committee. Once passed by the House, it must go to the Governor for her signature into law.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

- 1. Roadrunner Half Marathon Sponsorship:** Requesting sponsorship in amount of \$5000. **No action taken**
- 2. UNM Foundation:** UNM Residency Program support in the amount of \$22,500 per year for three years request submitted. **No action taken.**
- 3. Lionettes Traveling Softball Team Sponsorship:** Request in the amount of \$599 to \$735 per tournament. **No action taken.**
- 4. SRHS Baseball/Softball Sponsorship:** Request in the amount of \$250 (\$125 per team). **No action taken.**
- 5. Scholarships:** None submitted

EXECUTIVE SESSION: **None**

CREDENTIALS AND PRIVILEGING: In accordance with Medical Staff Bylaws and upon recommendation of the credentialing committee, recommended approval for renewal of hospital privileges for Haily Wallace MD and teleneurology privileges for Ismail Mohammed, MD. **No Action Taken.**

NEXT MEETING – DATE AND TIME: The next meeting is scheduled for Tuesday, March 28, 2023 at 9 am at GCH.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 10:45 am.

Respectfully submitted:
Christina Campos, Guadalupe County Hospital Administrator

Yolanda Tenorio, Board Secretary

Date