

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting
January 21, 2020, Tuesday**

MINUTES

CALL TO ORDER: The meeting was called to order at 3:00 PM. Meeting chaired by Keith Ross, Chairman

ROLL CALL: Board members present included Yvette Griego, Yolanda Tenorio, Keith Ross and Erasmo Bravo. Lee Vega was unable to attend.

OTHERS PRESENT: Staff present Christina Campos, Administrator; Frank Tenorio, Assistant Administrator; Bret Goebel, CFO; and Randal Brown, MD, CMO.

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the agenda as presented. Yolanda Tenorio seconded the motion. Motion to approve agenda passed.

APPROVAL OF MINUTES: Erasmo Bravo made a motion to approve the minutes from the meeting of November 20, 2019 as presented, with one typo noted. Yvette Griego seconded the motion. Motion to approve minutes passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

1. **County Report:** The county staff were at the NM Legislature and unable to attend.
2. **Administrator's Report:** Christina presented the Census and Balanced Scorecard for November and December. She also presented the latest iVantage index rank of 96.1, a drop from the 98.6 last rank.
3. **Laboratory, Plant Operations and Risk Management Report:**
Lab - Frank Tenorio reported that the laboratory staffing was complete and going well. Three of the newest lab staff members will be attending a training at Tricore in Albuquerque on blood cultures.

He presented the proposed Lockdown Policy and Procedure, including color code designations. The policy will go through the Safety Department prior to finalization.

Risk Management – No pending issues.

4. **Nursing Report:**
Nursing Staff - Mandy Cordova was working in the pain clinic due to a sick staff member. Christina reported that one of our nurse techs, Mikayla Salazar, had graduated with her RN degree and would soon take the nursing board test. The hospital also plans to hire Jacob Chavez, Paramedic, once Dr. Brown approves a Paramedic scope of practice policy for GCH.
5. **Medical Staff Report:** Dr. Brown reported that Dr. Gonzales was back from National Guard deployment in Poland. He announced that the Sunrise Medical Group plans to convert the clinic

to an FQHC look-a-like (federally qualified health clinic). In order to qualify, a board must be formed and the entity must be not-for-profit. This will improve primary care reimbursement and help provide long term sustainability for the clinic. Services may include mental health and dental services along with primary care services. It will be a year long process. Dr. Brown is also working on the scope of work for Paramedics within the hospital. He will reach out to the NM EMS Bureau. Otherwise, he reported that all staff are doing well and that there had been notable improvement in laboratory services. He is also working on an EMS proposal for local EMT training and recruitment for rural areas. He briefly discussed the Pain Clinic contracts (with Dr. Grossetete and with GCH for professional services). The P/C contract is up for renewal at the end of February and will be entertained at the next meeting.

FINANCIAL REPORTS:

- 1. Guadalupe County Hospital:** Bret Goebel presented the Guadalupe County Hospital Financial Statements and Reports for November and December 2019 (attached, YTD \$193,970). He also presented the daily cost of labor (in total and by department) report requested at the last board meeting. **Erasmio Bravo made a motion to approve the GCH Financial Reports for November and December 2019. Yolanda Tenorio seconded the motion. Motion passed.**
- 2. New Mexicare Inc.:** Bret Goebel presented the New Mexicare Inc. Financial Statements and Reports for November and December 2019 (attached, YTD gain \$33,913). **Erasmio Bravo made a motion to approve the New Mexicare Inc. Financial Reports for November and December 2019. Yvette Griego seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

- 1. Consent Agenda:**
 - a. 2019 Annual Evaluation of Care**
 - b. 2019 Operational Performance Improvement Evaluation**
 - c. 2020 Operational Performance Improvement Plan**
 - d. 2019 Annual Contractor Evaluations**
 - e. 2020 Utilization Review Plan****Yvette Griego made a motion to approve the Consent Agenda items. Yolanda Tenorio seconded the motion. Motion passed.**
- 2. CEO Evaluation:** This item was moved down the agenda to combine with Executive Session.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS

- 1. Scholarships:** Christina presented scholarship applications for Isaac Velasquez, Veronica Sanchez, Mariah Velasquez, and Jason Martinez. **Yolanda Tenorio made a motion to approve all four scholarships. Yvette Griego seconded the motion. Motion passed.**
- 2. UNM Leadership Academy:** Christina requested that the Board approve tuition for three department heads (Frank Tenorio, Mandy Cordova, and Benjamin Arenas) to attend 9 month UNM Leadership Academy, to be hosted by the GCDC, in the amount of \$1500 each. **Erasmio Bravo made a motion to approve the tuition. Yvette Griego seconded the motion. Motion passed.**
- 3. Denim & Diamonds GCDC Fundraiser:** Christina requested that the board purchase tickets for this event for board members and employees (by raffle) to help raise funds for the

Guadalupe Community Development Corporation. Yolanda Tenorio made a motion to purchase 30 tickets in the amount of \$1500 total. Erasmo Bravo seconded the motion. Motion passed.

4. **Don't Meth With Me:** Christina requested that the Board support the meth awareness program in the requested amount of \$100. Yvette Griego made a motion to approve the \$100 donation. Erasmo Bravo seconded the motion. Motion passed.

EXECUTIVE SESSION: The Board entered into Executive Session at 5:00 pm for the purpose of discussing the Administrator's Annual Performance Evaluation, for Credentialing and Privileges, and to discuss one other personnel matter.

Roll Call Vote:

Keith Ross – Yes
Yolanda Tenorio – Yes
Yvette Griego – Yes
Erasmo Bravo – Yes

Christina and Bret were excused, and later invited back in.

Executive Session ended and the Board returned to Regular Session at 5:37 pm.

Roll Call Vote:

Keith Ross – Yes
Yolanda Tenorio – Yes
Yvette Griego – Yes
Erasmo Bravo – Yes


No Actions were taken in Executive Session.

CREDENTIALS AND PRIVILEGING: In accordance with the Guadalupe County Hospital Medical Staff Bylaws and upon recommendation of the Credentialing Committee and the Medical Staff Committee, Yvette Griego made a motion to approve 90 day probationary associate staff medical privileges to Denia Guinart-Gonzales CNP, and to approve two year associate staff medical privileges to Senora Campos CNP, having successfully completed her probationary period. Erasmo Bravo seconded the motion. Motion passed.

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be held on Monday, February 24, 2020, at 3 pm.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 5:40 PM.

Respectfully submitted:
Christina Campos, Administrator



Yolanda Tenorio, Board Secretary

2/24/ 2020
/Date