

**Guadalupe County Hospital and New Mexicare Inc.  
Hospital Conference Room**

**Regular Monthly Board Meeting  
Tuesday, January 24, 2023, 10 am (snow delay)**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 10:00 am by Chairman Keith Ross.

**ROLL CALL:** Other board members present were Erasmo Bravo, Peter Tormos, Yvette Griego and Yolanda Tenorio.

**OTHERS PRESENT:** Staff present were Christina Campos, Administrator; Randal Brown, CMO; Frank Tenorio, Asst. Administrator; and Mandelyn Cordova, RN DON. Liz Adams from the Communicator (newspaper) was also in attendance.

**APPROVAL OF AGENDA:** Erasmo Bravo made a motion to approve the Agenda with a date change from 2022 to 2023. Yolanda Tenorio seconded the motion. Motion passed.

**APPROVAL OF MINUTES:** Peter Tormos made a motion to approve the minutes of December 20, 2022. Yvette Griego seconded the motion. Motion passed.

**DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:**

- 1. County Report:** County Manager, Diana Urban, was unable to attend.
- 2. Administrator's Report:** Christina Campos presented the Census Report and Balanced Scorecard reports (attached). Inpatient discharges were up to 21. ED was 280. Outpatients were over 300, and pain clinic procedures were 40. All measures were above last year's census. Overall patient experience score dropped to 33% at 90 or 100. (Only 3 responses were received.) Discharge processes were at 84% at 90 or 100 (high). Days cash on hand was 461.4. Days in A/R was 58.1. Net margin was negative, but needs to be updated for an accurate count. Charity to bad debt ratio was 142% (excellent).
- 3. Laboratory, Infection Prevention and Risk Management Report:** Frank Tenorio reported that the lab had a new part time tech (Shelly Brockman). Dr. Brown stated he worked with her before and she is excellent. Jason took his MCAT and his scores are pending. However, he has expressed interest in lab management. In Infection Prevention, respiratory testing is down, but positivity is up, with many co-infections (as many as 3 at a time). Frank is stepping down from his role as chairman of the region 3 emergency response task force. In Risk Management, policies continue to be reviewed and revised into the new format for upload into the MCN policy manager. A deadline of April 1 has been set to complete this phase.
- 4. Nursing Report:** Mandy Cordova reported that December was very busy. She is working with two nurse agencies for relief staffing. One nurse (Stacy Wylie) is returning from extending leave, and so we only need one agency nurse. Pain clinic has been fully staffed one or two days per week as needed. A new EKG and 2 new vital machines were recently purchased. One bipap machine is awaiting parts for repair, but other equipment is available for bipap/c-pap

purposes. NM Donor training was completed for nursing staff this week. One EMT is training at GCH for IV starts. All COVID vaccines are being given at the public health office. Flu vaccines are available at GCH. Cameras are being upgraded to record up to 100 days. A live monitor has been set up at the nurses' station. A new ticket system has been employed for nurse requests (equipment, supplies, scheduling, training, etc.).

- 5. Medical Staff Report:** Dr. Brown reported that not only was inpatient census high, but the level of acuity was above average, as hospitals in Albuquerque and Santa Fe were not accepting transfers due to extremely high census. He stated that GCH's provider group is solid and patient satisfaction is excellent. The clinic is working to expand school based health clinic services to Vaughn, through a remote kiosk system, which can be staffed at the remote site with a CHW (community health worker), and at the clinic by a provider. He is considering expanding this program to 16 schools systems in his provider area, and perhaps into the San Miguel county jail for MAT (medication assisted treatment) for narcotics addictions. He is now a county commissioner and the county is working to improve EMS services by having sheriffs officers trained as EMTs.

#### **FINANCIAL REPORTS:**

- 1. Guadalupe County Hospital December 2022 Financial Reports:** Christina asked that the December financials be tabled due to an input error. **Peter Tormos made a motion to table the Guadalupe County Hospital financial reports for December 2022. Erasmo Bravo seconded the motion. Motion passed, item tabled.**
- 2. New Medicare Inc. December 2022 Financial Reports:** Christina Campos presented the New Medicare Inc. financial reports December 2022. The month had a net gain of \$21,534.10 (\$17,818.62 due to investment gains, realized and unrealized). The year to date net gain is \$43,780.57. **Peter Tormos made a motion to approve the New Medicare Inc. financial reports for December 2022. Erasmo Bravo seconded the motion. Motion passed.**

#### **GUADALUPE COUNTY HOSPITAL ACTION ITEMS:**

- 1. Consent Agenda – Erasmo Bravo made a motion to approve the Consent Agenda. Yvette Griego seconded the motion. Motion passed.**
- 2. REH Update (Report only) –** Christina Campos reported that no progress had been made on the REH designation and GCH is still waiting on the State to update the rules and regulation and conduct a site visit. GCH is one of only two hospitals that have fully applied for this new designation, but over 600 persons recently attended an REH online webinar. Christina has also been interview by KHN (Kaiser Health News) and PBS regarding the hospital's plan to convert to an REH.

#### **NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:**

- 1. Scholarship:** Christina Campos presented a scholarship application from Amanda Perea who is attending Pima Community College in pursuit of a degree in radiography. She meets or exceeds all requirements. **Peter Tormos made a motion to approve the scholarship in the amount of \$500. Yolanda Tenorio seconded the motion. Motion passed.**

2. **Sisters of St. Joseph Garden Fundraiser:** Christina presented a request for sponsorship of an event for the benefit of recognizing the contributions of the Sisters of St. Joseph to Santa Rosa's education. **Erasmus Bravo made a motion to approve the sponsorship in the amount of \$1200. Peter Tormos seconded the motion. Yvette Griego abstained due to a disclosed conflict of interest. Motion passed.**

**EXECUTIVE SESSION: Erasmus Bravo made a motion to go into Executive Session for the purpose of discussing provider privileging and legal matters. Yvette Griego seconded the motion.**

**Roll Call:**

**Keith Ross – Yes**

**Erasmus Bravo – Yes**

**Yolanda Tenorio – Yes**

**Yvette Griego – Yes**

**Peter Tormos – Yes**

Entered Executive Session at 11:34 am. Christina Campos and Frank Tenorio stayed in attendance.

**Erasmus Bravo made a motion to exit Executive Session. Yolanda Tenorio seconded the motion.**

**Roll Call:**

**Keith Ross – Yes**

**Erasmus Bravo – Yes**

**Yolanda Tenorio – Yes**

**Yvette Griego – Yes**

**Peter Tormos – Yes**

Exited Executive Session at 12:05 pm. No action was taken in Executive Session.

**CREDENTIALS AND PRIVILEGING:** In accordance with Medical Staff Bylaws and upon recommendation of the Chief of Medical Staff and the Credentialing Committee, **Erasmus Bravo made a motion to renew privileges for Dr. Mark Grossetete (pain, ED and hospital) and to approve initial teleradiology privileges for Dr. William Davis (teleradiology). Peter Tormos seconded the motion. Motion passed.**

**NEXT MEETING – DATE AND TIME:** The next meeting is scheduled for Tuesday, February 28, 2023 at 9 am at GCH.

**MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 12:06 pm.**

Respectfully submitted:  
Christina Campos, Guadalupe County Hospital Administrator

\_\_\_\_\_  
Yolanda Tenorio, Board Secretary

\_\_\_\_\_  
Date