

**Guadalupe County Hospital and New Mexicare Inc.
Hospital Conference Room**

**Regular Monthly Board Meeting
Tuesday, July 25, 2023**

MINUTES

CALL TO ORDER: The meeting was called to order at 9:05 am by Vice-Chairman Erasmo Bravo.

ROLL CALL: Other board members present were Yolanda Tenorio, Yvette Griego and Peter Tormos. Chairman Keith Ross participated via Zoom.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Frank Tenorio, Assistant Administrator; Randal Brown, CMO, and Sunshine Zamora, Accounting Department Head. Guests: Teresa Barela and Pablita Abeyta.

APPROVAL OF AGENDA: Peter Tormos made a motion to approve the Agenda as presented. Yolanda Tenorio seconded the motion. Motion passed.

APPROVAL OF MINUTES: Yvette Griego made a motion to approve the minutes of June 27, 2023. Yolanda Tenorio seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** Dr. Brown, in his role as County Commission Chairman, reported that he had attended the National Association of Counties conference. The county is considering a program for the destruction and disposal of old or expired prescriptions county-wide. He also discussed suboxone efforts in NE New Mexico. The county is planning a strategic planning retreat in September.
- 2. Administrator's Report:** Christina presented the Administrator's report in the form of the Census Report and the Balanced Scorecard. Inpatient census in June was only 7, but was up in early July. Outpatient visits (diagnostics) are down. ER visits are still high. Pain clinic had 46 procedures, but this may slow down with new preauthorization requirements, including 6 weeks of physical therapy. Christina discussed challenges with agency nurses, and reported on the task force in San Miguel county.

As a courtesy, Acting Chairman, Erasmo Bravo, introduced Teresa Barela. Christina explained that Teresa had retired as dietary manager in December 2022, after 13 years on board, but was still working as needed (back up coverage). Christina, Frank, Dr. Brown and Erasmo gave Teresa accolades and recognized her retirement with a Nambe plaque for her delicious food and dedication to GCH.

- 3. Laboratory, Infection Prevention and Risk Management Report:** Lab – Frank reported that it was business as usual in the lab. Lab tests were down in June. Jason Sanchez is taking on more responsibilities and is now the lead tech in the lab. His new duties include quality and scheduling. Plant Ops – county staff were here on a walk through to document stucco damage to the building caused by recent rains. An insurance claim will be filed. There were also a couple of punctures in the TPO roofing which Daniel can mend, and one of the solar panels is

shattered. A part was ordered for the clinic A/C, but if it does not fix it, the unit will be replaced. Risk – There have been no complaints or grievances filed. No update on current claims.

4. **Nursing Report:** Mandy Cordova was unable to attend as she was in a conference call with the nurse agency.
5. **Medical Staff Report:** Dr. Brown reported that Dr. Gonzales was on a 4-month deployment. Dr. Brown hired PA Michael Lee to provide coverage, backed up by Dr. Overton. He is considering recruiting an ED certified nurse practitioner. Recruitment costs may be as high as \$40,000 and he may ask for support from New Mexicare or GCH. He also discussed Sunrise Clinics RPHCA and SBHC grants and projects (19 sites and 23 kiosks).

FINANCIAL REPORTS:

1. **Guadalupe County Hospital June 2023 Financial Reports:** Sunshine Zamora presented the June 2023 financial reports. She reported that GCH's net equity or fund balance is \$23,964,543.23. The month's net loss was \$119,933.83. The year-to-date net loss is \$1,431,160.12. **Yolanda Tenorio made a motion to approve the financial reports for GCH for June 2023. Yvette Griego seconded the motion. Motion passed.**
2. **New Mexicare Inc. June 2023 Financial Reports:** Sunshine Zamora reported that there was a net gain of \$16,328.86 in June, thanks to interest earned this last quarter. The year to date net gain is \$59,292.51. **Peter Tormos made a motion to approve the June 2023 New Mexicare financial reports. Yolanda Tenorio seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

1. **REH Update (Report only)** – Christina reported that GCH request for reconsideration is still pending at CMS. The hospital hosted 3 persons from the White House OMB (Office of Management and Budget), and 6 persons from the Dallas CMS offices, including regional director, Shannon Hills. Dr. Brown attended the meeting and felt it was beneficial and hopefully fruitful. Christina forward the reconsideration request to Ms. Hills, and is still awaiting a response.
2. **Employee Retirement Recognition (Presentation)** – The Board recognized Teresa Barela (above). Pablita Abeyta, was recognized with a Nambe plaque, after 37 years of serving in numerous capacities at GCH. Christina, Frank and Erasmo lauded her many contributions and thanked her for all her years of service, and for being the heart and soul of GCH. She will continue to work on an as needed basis, covering some days off at the front desk. An employee celebration of birthdays, work anniversaries, and Pablita's retirement was to be held the following evening at GCH.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

1. **County Fair/4H Support:** **Peter Tormos made a motion to approve \$5000 in support for the County Fair, similar to previous years. Yvette Griego seconded the motion. Motion passed.**

2. **Scholarship:** Christina presented two scholarship applications, one from Savannah Hoehne (nursing student), and one from Elitta Chavez, (dietary manager, for a college dietary manager program). **Peter Tormos made a motion to approve the scholarships in the amount of \$1000 each. Yolanda Tenorio seconded the motion. Motion Passed.**

EXECUTIVE SESSION: There was no Executive Session held.

CREDENTIALS AND PRIVILEGING: In accordance with the Guadalupe County Hospital Medical Staff Bylaws and the rules and regulations, and upon recommendation of the credentialing committee and the medical staff, **Yolanda Tenorio made a motion to approve privileges as follows:**

James Gonzales, MD – 2 year renewal of ED and hospital privileges

Michael Lee, PA – initial 6 month ED and hospital privileges

and tele-neurology, tele-neurosurgery privileges for:

Ariana Barkley, MD; James Botros, MD; Chad Cole, MD; Michael Kogan, MD; and Christian Ricks, MD. Yvette Griego seconded the motion. Motion passed.

NEXT MEETING – DATE AND TIME: The next meeting is scheduled for Tuesday, August 22, 2023 at 9 am.

MEETING ADJOURNMENT: **Having completed the business at hand, Vice-Chairman Erasmo Bravo adjourned the meeting at 10:49 am.**

Respectfully submitted:
Christina R. Campos,
Hospital Administrator

Yolanda Tenorio, Board Secretary

Date