

**Guadalupe County Hospital and New Mexicare Inc.  
Hospital Conference Room**

**Regular Monthly Board Meeting  
Thursday, June 23, 2022**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 8:02 am by Chairman Keith Ross.

**ROLL CALL:** Other board members present were Erasmo Bravo and Peter. Board members, Yolanda Tenorio and Yvette Griego were not in attendance.

**OTHERS PRESENT:** Staff present were Christina Campos, Administrator; Bret Goebel, CFO; Frank Tenorio, Assistant Administrator; Mandelyn Cordova, DON; and Randal Brown MD, Chief of Staff.

**APPROVAL OF AGENDA:** Peter Tormos made a motion to approve the Agenda with the date corrected to reflect today's date. Erasmo Bravo seconded the motion. Motion passed.

**APPROVAL OF MINUTES:** Peter Tormos made a motion to approve the minutes of May 19, 2022. Erasmo Bravo seconded the motion. Motion passed.

**DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:**

- 1. County Report:** There was no representative from the County in attendance.
- 2. Administrator's Report:** Christina presented the Census Report and Balanced Scorecard reports (attached). Inpatient discharges were down to 7, approximately 3% of ED volume. ED and outpatient volumes were down. Pain procedures were also down to 40 (from 45 last month). HCAHP overall scores dropped to 75% in May and were 89% in April. Discharge processes dropped to 31%. Medication Communication scores were 100%. Follow up calls to discharged patients were 100% in April and 86% in May (one wrong number). Days Cash on Hand were up from 521 in April to 530 in May, mostly due to reduced unrealized losses and lower daily average expenses. Days in AR improved greatly from 58.5 to 49.9. Year to date net margin (0.32%) just below breakeven. It is anticipated that we will end the year with extremely narrow net gain.
- 3. Laboratory, Infection Prevention and Risk Management Report:** Frank reported that laboratory wait times were still very short (good). Outpatient labs have declined due to fewer respiratory or COVID panels ordered. He is still searching for a lab Pathologist consult and is working on a couple of leads. He has ordered test kits for an Infection Prevention project (water testing in the hospital). He is forming a Failure Mode Effect Analysis committee for Risk Management. Lastly, he reported that the broken window in the breezeway had been replaced.
- 4. Nursing Report:** Mandy reported that nurse staffing was very tight, and she needs at least one or two more full time nurses. She recently hired two nurse techs who are both in nursing school. Tommie Salinas, SRCS nurse, has been covering several shifts per pay period now during the summer. The new medicating dispensing unit is working quite well. Mandy is still offering COVID vaccines on a biweekly basis, but children 6 months to 5 years old will be

vaccinated by the Public Health Office nurse. The hospital held a Senior COVID vaccine day in coordination with the County, approximately 30 were vaccinated or boosted. Medical supply inventory and staff evaluations are underway. New uniforms were ordered for all clinical staff as part of hospital week, however, Nurses Week slipped by. A Celebrations and Events Committee is being formed to help plan recognitions and such. There was a mass casualty incident with several City employees overcome by methane gas from a sewer line. All fared well and were discharged within 24 hours. More needs to be done to control indoor traffic in these types of events. The community is seeing a spike of Omicron COVID cases, but with no hospitalizations.

- 5. Medical Staff Report:** Dr. Brown reiterated that COVID infections were up with the clinic seeing 4-5 cases per day, with minimal symptoms. New more effective vaccines should be out in the fall. Pain clinic cases are still low, but nursing shortage is hampering ability to increase census much. Consults are scheduled into August. Clinic is well into remote patient monitoring (glucometer, scales and b/p). The clinic in Tucumcari has begun retinal screening for patients with diabetes. Clinic is working on a succession plan to replace Dr. Brown in the next two years or so. Discussed “grow your own” nurse staff options. This could include enhanced tuition reimbursement for CNAs in nursing school, and more generous scholarships.

#### **FINANCIAL REPORTS:**

- 1. Guadalupe County Hospital:** Bret Goebel, CFO presented the Guadalupe County Hospital financials for May 2022 (attached). Net gain for the month was \$35,004, primarily due to taking HRSA COVID grant from deferred revenue to income, offsetting Covid costs. Year-to-date loss is (\$28,648). (YTD unrealized losses on investments are \$781.953). **Peter Tormos made a motion to approve the financial reports for Guadalupe County Hospital for May 2022. Erasmo Bravo seconded the motion. Motion passed.**
- 2. New Medicare Inc.:** Bret Goebel, CFO presented the New Medicare Inc. financials for May 2022. Net gain for the month was \$5,882 and the year-to-date net gain is \$9,951 (attached). **Peter Tormos made a motion to approve the financial reports for New Medicare Inc. for May 2022. Erasmo Bravo seconded the motion. Motion passed.**

#### **NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:**

- 1. Bio-Blitz Request for Sponsorship:** Christina presented a request for sponsorship for a special science project at the Blue Hole Cienega. The funds would cover meals for up to 30 students over a period of several days. **Erasmo Bravo made a motion to approve the request for sponsorship in the amount of \$600.00. Peter Tormos seconded the motion. Motion passed.**
- 2. GCDC Missoula Children’s Theater Request for Sponsorship:** Christina presented a request for sponsorship for the community-based project. These funds would cover meals and snacks for up to 60 youth participants and volunteers. **Erasmo Bravo made a motion to approve the request for funds in the amount of \$500.00. Peter Tormos seconded the motion. Motion passed.**

#### **EXECUTIVE SESSION:**

**A motion was made by Erasmo Bravo to go into Executive Session at 10:19 am for the purpose of discussing legal matters and personnel matters. It was seconded by Peter Tormos.**

**Roll Call Vote:**  
**Keith Ross – Yes**  
**Erasmio Bravo – Yes**  
**Peter Tormos – Yes**

Frank Tenorio was present for part of the session. Bret Goebel and Christina Campos stayed for the duration of the session.

**A motion was made Erasmio Bravo to exit Executive Session at 10:50 am. It was seconded by Peter Tormos.**

**Roll Call Vote:**  
**Keith Ross – Yes**  
**Erasmio Bravo – Yes**  
**Peter Tormos – Yes**

No action was taken in Executive Session.

**GUADALUPE COUNTY HOSPITAL ACTION ITEMS:**

1. **Administrator’s Contract: Peter Tormos made a motion to approve the Administrator’s Contract for a period of two years at the current salary, and with no other changes. Erasmio Bravo seconded the motion. Motion passed.**

**CREDENTIALS AND PRIVILEGING:** None

**NEXT MEETING – DATE AND TIME:** The next meeting is scheduled tentatively for Thursday, July 28, 2022 at 8 am.

**MEETING ADJOURNMENT:** **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 11:05 pm.**

Respectfully submitted:  
Christina Campos, Guadalupe County Hospital Administrator

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Yolanda Tenorio, Board Secretary

\_\_\_\_\_  
Date