

**Guadalupe County Hospital and New Mexicare Inc.
Hospital Conference Room**

**Regular Monthly Board Meeting
Tuesday, June 27, 2023**

MINUTES

CALL TO ORDER: The meeting was called to order at 9:01 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Yolanda Tenorio, Erasmo Bravo, Yvette Griego and Peter Tormos.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Frank Tenorio, Assistant Administrator; Mandelyn Cordova, RN/DON; Bret Goebel, CFO; and Sunshine Zamora, Accounting Department Head. Guest: Diana Urban, Guadalupe County Manager.

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the Agenda as presented. Yolanda Tenorio seconded the motion. Motion passed.

APPROVAL OF MINUTES: Peter Tormos made a motion to approve the minutes of May 25, 2023. Erasmo Bravo seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** Diana Urban, County Manager, reported that the county had recently developed job descriptions and conducted a wage survey. They have a new HR position open and the DWI coordinator position is open as well. The County is now using The Payroll Company to process payroll. A summer enrichment program sponsored by the NM DWS has drawn 20 youths and young adults (14-19yr). Five are working at the hospital either outdoors, in offices or in the nursing department. More may come on board. The County has several road projects underway and is applying for CDBG funds for an Anton Chico project.
- 2. Administrator's Report:** Christina presented the Administrator's report in the form of the Census Report and the Balanced Scorecard. Inpatient census is still low, as was ED obs. ED and outpatient census are steady. Christina also reported on the status of NM rural hospitals in general. The 10 hospital members of the NM Rural Hospital Network met on June 1 with Gina DiBlassie (health policy advisor) and Kari Armijo (interim HSD secretary) to make the Governor aware of the dire straits rural hospitals are facing in terms of low census and financial losses. This is not exclusive to rural hospitals, nor to NM hospitals. Christina has been invited to a health summit at the Governor's residence in Santa Fe in August.

3. Laboratory, Infection Prevention and Risk Management Report:

Lab - Frank Tenorio stated that the Lab's CLIA certificate expired on May 7th, 2023, but has been extended until CLIA survey is conducted on site. He has a new hire, Gabriela Montoya, who recently received her BS and can be trained to perform high complexity tests/procedures. Alexandria Romo and Jason Sanchez were both trained and are performing employee N95 fit testing. No developments in Risk Management. Frank has been invited to an Immucor conference in Cincinnati to present on blood bank automation.

- 4. Nursing Report:** Mandy Cordova reported that a second agency nurse was not hired as Joyce Ulibarri picked up some shifts and other nurses picked up a 4th shift. She may still bring on an additional agency nurse to cover for one nurse's surgical leave. Med/surg inventory is nearly complete, with price increases noted. Evaluations are underway throughout the facility. Pain clinic is still fully staffed, but only 6-7 procedures are performed each day. ED has been busy with summer injuries and ailments. There may be some changes at the SR EMS. The current EMS director, Justin Rodgers has been very effective and helpful to GCH.
- 5. Medical Staff Report:** Dr. Brown was not in attendance.

FINANCIAL REPORTS:

- 1. Guadalupe County Hospital May 2023 Financial Reports:** Sunshine Zamora presented the May 2023 financial reports. She reported that GCH's net equity or fund balance is \$24,929,297.88. The month's net loss was **\$281,894.94**. The year-to-date net loss is **\$1,311,226.29**. **Erasmio Bravo made a motion to approve the financial reports for GCH for May 2023. Peter Tormos seconded the motion. Motion passed.**
- 2. New Medicare Inc. May 2023 Financial Reports:** Sunshine Zamora reported that there was a net loss of **\$12,538.79** in May. The year to date net gain is \$42,963.65. **Yvette Griego made a motion to approve the May 2023 New Medicare financial reports. Yolanda Tenorio seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

- 1. REH Update (Report only) –** Christina reported that the reactivation of the REH application was denied due to still being within the appeals time frame (although Novitas had recommended the reactivation). The appeals timeframe had actually expired, but the application was still within the reconsideration timeline. Christina thus applied for a reconsideration and it is pending. It is now unlikely that the REH will be in place by July 1, 2023.
- 2. DOH Survey Update (Report only) –** The DOH will likely use the last survey as the survey for the REH. The complaint survey was finalized, but the mini-recert may still be pending. GCH has already attested to the REH CoPs so the state portion of the REH designation should be automatic on the State's side.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

- 1. Trustee Pledge:** Board members reviewed and signed the Trustee Pledge distributed at the NMHA Strategic Planning and Board Training Retreat at the Tamaya last week. No vote needed.
- 2. Scholarship:** Christina presented a scholarship application from Amanda Perea, a former employee and current radiology technician student at Pima. **Erasmio Bravo made a motion to approve the scholarship in the amount of \$1000. Yolanda Tenorio seconded the motion. Motion Passed.**

3. **Pecos Sunflower Festival: Erasmo Bravo made a motion to sponsor the Pecos Sunflower Festival in the same amount as 2022 (\$1000.00). Yvette Griego seconded the motion. Motion passed.**

EXECUTIVE SESSION: There was no Executive Session held.

CREDENTIALS AND PRIVILEGING: In accordance with the Guadalupe County Hospital Medical Staff Bylaws and the rules and regulations, and upon recommendation of the credentialing committee and the medical staff, **Erasmo Bravo made a motion to approve tele-neurology privileges for seven UNM Access program physicians: Omar Hussein, MD; Christian Bowers, MD; Michel Torbey, MD; Elizabeth Macri, MD; Tobias Kulik, MD; Meic Schmidt, MD; Tarun Girotra, MD. Yvette Griego seconded the motion. Motion passed.**

NEXT MEETING – DATE AND TIME: The next meeting is scheduled for Tuesday, July 25, 2023 at 9 am.

MEETING ADJOURNMENT: **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at approximately 11:02 am.**

Respectfully submitted:
Christina R. Campos,
Hospital Administrator

Yolanda Tenorio, Board Secretary

Date