

**Guadalupe County Hospital and New Mexicare Inc.
Hospital Conference Room**

**Regular Monthly Board Meeting
Thursday, May 19, 2022**

MINUTES

CALL TO ORDER: The meeting was called to order at 8:12 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Yvette Griego, Erasmo Bravo, and Yolanda Tenorio, with Peter Tormos arriving soon after.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Bret Goebel, CFO; Frank Tenorio. Guests included Ben Rael, County Emergency Manager on behalf of the County.

APPROVAL OF AGENDA: Yvette Griego made a motion to approve the Agenda as presented. Yolanda Tenorio seconded the motion. Motion passed.

APPROVAL OF MINUTES: Erasmo Bravo made a motion to approve the minutes of April 28, 2022. Yolanda Tenorio seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** Ben Rael reported on the many county fires. FEMA resources have been implemented in fighting fires. Guadalupe County has seen 7 wildfires over 500 acres. Graders are being used to create fire breaks along the highways. Wild land mitigation plans are in development, and there may be arson investigations. An emergency declaration has been declared for fire and drought conditions in the county. The county will be sponsoring a senior health fair in partnership with the hospital.
- 2. Administrator's Report:** Christina presented the Census Report and Balanced Scorecard reports (attached). Inpatient discharges were 13, approximately 6% of ED volume. Outpatient volumes down just above last year's census. Pain procedures were down to 45 (from 60 last month). HCAHP overall scores dropped to 75%. Discharge processes up to 100%. Medication Communication scores up to 100%. Follow ups pending. Days Cash on Hand down from 555 to 521, mostly due to unrealized losses. Days in AR still high at 58.5, but down from 59.3. Year to date net margin 0.79% just below breakeven. It is anticipated that we will end the year with a small net gain. Christina gave a thorough review of the Chartis performance index ranking. Latest score was 97.5. Chartis informed Christina that GCH made the top 100, barely missing top 20, which it made 3 years in a row.
- 3. Medical Staff Report:** Dr. Brown was not in attendance.
- 4. Laboratory, Infection Prevention and Risk Management Report:** Frank reported that one of the recent wildfires was blowing in the direction of GCH. The hospital implemented the State's ready, set, go (red, yellow, green) emergency status alerts and ventured into the "red" or ready, by considering the possibility of evacuation if the fire progressed toward the hospital. It was about 15 miles out and was quickly extinguished by fire crews. The laboratory is fully staffed.

Frank has been reviewed and working out a new contract with Vitalent (blood supplies). They will be charging restocking fees at 50%, which will impact the hospital. This is a statewide change, not just at GCH. Frank has reviewed different options such as revising blood par levels and restocking schedules. Frank has picked water testing/cultures as a hospital infection prevention project for FY 2023. Issues related to Risk Management will be discussed in Executive Session.

5. **Nursing Report:** Mandy was not in attendance.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital:** Bret Goebel, CFO presented the Guadalupe County Hospital financials for April 2022 (attached). Net gain for the month was \$110,859, again primarily due to taking Provider Relief Funds from deferred revenue to income, offsetting Covid costs. Year-to-date loss is (\$64,339). (YTD unrealized losses on investments are \$750,650). **Erasmio Bravo made a motion to approve the financial reports for Guadalupe County Hospital for April 2022. Yolanda Tenorio seconded the motion. Motion passed.**
2. **New Mexicare Inc.:** Bret Goebel, CFO presented the New Mexicare Inc. financials for April 2022. Net gain for the month was \$4,069 and the year-to-date net gain is \$30,677 (attached). **Yolanda Tenorio made a motion to approve the financial reports for New Mexicare Inc. for April 2022. Erasmio Bravo seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS: None

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

1. **Board Member Renewals:** Board Members up and eligible for renewal are Yvette Griego (3rd term) and Peter Tormos (1st full term). Having been approved by the County Commission, **Erasmio Bravo made a motion to approve Yvette Griego and Peter Tormos for reappointment to the Board. Yolanda Tenorio seconded the motion. Motion passed.**
2. **David Cargo El Valle de Anton Chico Library Request for Funds:** Christina presented a request for funds in the amount of \$13,163.90 for 20 laptops and peripherals for the library. After much discussion regarding New Mexicare's goals and mission, this request was declined.
3. **City of Lakes Triathlon Sponsorship:** In support of community health initiatives, **Yolanda Tenorio made a motion to approve \$5000 for the sponsorship of the City of Lake Triathlon. Yvette Griego seconded the motion. Motion passed.** The triathlon is scheduled for June 11, 2022.

EXECUTIVE SESSION: A motion was made by Peter Tormos to go into Executive Session at 10:55 pm for the purpose of discussing legal matters and personnel matters. It was seconded by Yvette Griego.

Roll Call Vote:

Keith Ross – Yes

Yvette Griego – Yes

Yolanda Tenorio – Yes

Erasmus Bravo – Yes
Peter Tormos – Yes

Frank Tenorio was present for part of the session. Bret Goebel and Christina Campos stayed for the duration of the session.

A motion was made Peter Tormos to exit Executive Session at 11:20 pm. It was seconded by Yvette Griego.

Roll Call Vote:

Keith Ross – Yes

Yvette Griego – Yes

Yolanda Tenorio – Yes

Erasmus Bravo – Yes

Peter Tormos – Yes

No action was taken in Executive Session.

CREDENTIALS AND PRIVILEGING: Upon recommendation of the Chief of Staff and of the Credentialing Committee, and in accordance with the Medical Staff Bylaws of Guadalupe County Hospital, **Peter Tormos made a motion to renew privileges as requested by Amber Nolen, CNP. Erasmo Bravo seconded the motion. Motion passed.**

NEXT MEETING – DATE AND TIME: The next meeting is scheduled tentatively for Thursday, June 23, 2022.

MEETING ADJOURNMENT: **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 11:33 pm.**

Respectfully submitted:
Christina Campos, Guadalupe County Hospital Administrator

Yolanda Tenorio, Board Secretary

Date