

**Guadalupe County Hospital and New Mexicare Inc.
Hospital Conference Room**

**Regular Monthly Board Meeting
Wednesday, November 16, 2022, 9 am**

MINUTES

CALL TO ORDER: The meeting was called to order at 9:30 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Erasmo Bravo, Peter Tormos, Yolanda Tenorio and Yvette Griego.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Frank Tenorio, Asst. Admin., and Mandelyn Cordova, DON.

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the Agenda as presented. Yvette Griego seconded the motion. Motion passed.

APPROVAL OF MINUTES: Peter Tormos made a motion to approve the minutes of October 27, 2022. Yvette Griego seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** There was no representative from the County in attendance. County leadership was at a conference.
- 2. Administrator's Report:** Christina Campos presented the Census Report and Balanced Scorecard reports (attached). Inpatient census was low but climbed to 9 (5 previous month). ER census was above average (approx. 235), but just below last year (240), outpatient census was just below average, and Pain Clinic procedures was below the goal of 60, at 41. No patient experience surveys were received in October. Days cash on hand dropped to 511.6. Additional data is included in the Balanced Scorecard report.
- 3. Laboratory, Infection Prevention and Risk Management Report:** Frank Tenorio reported that one phlebotomist (Kevin) moved to Albuquerque. He has two candidates to interview and one possible MT. Jason will take his MCAT in January. Frank has been in communication with Luna Community College regarding the development of a laboratory tech program. Times studies show that lab patients wait times are 88% under 15 minutes. Respirator illnesses are up substantially, with a 60% increase in positive COVID cases. There are currently 3 pending risk management cases. Only one is in litigation with a motion to dismiss pending.
- 4. Nursing Report:** Mandy Cordova, RN, DON, reported that she recently interviewed 3 candidates for nurse tech positions. The current techs participated in the interviews. There was one pending RN, but he has not responded to calls. The ED has been busy and there is currently one inpatient Covid case. Yesterday there were 5 positive Covid tests in the ER. One common sign/symptom is GI ailments. Nurse team scheduling continues, with the holiday schedule fully covered for December. Pain Clinic was also able to schedule 2 extra procedure days. Mandy has been in talks with Maxine Hughes LCC nursing coordinator regarding GCH

-serving as a clinical site. However, it's not likely that we can take on more than 2 students at a time. One EMT-I student will be completing their clinicals here at GCH. Mandy recently administered 60 Covid booster shots. DOH public health office is offering Covid boosters. GCH ordered for employees but received extra doses and so held a small outreach event.

5. **Medical Staff Report:** Dr. Brown was not in attendance.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital:** October finances will be presented in December.
2. **New Medicare Inc.:** October finances will be presented in December.
3. **GCH FYE 2022 Audit Approval** – Having had the presentation last month, but not as an action item, **Erasmio Bravo made a motion to approve the GCH FYE 2022 Audit. Peter Tormos seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

1. **Rural Emergency Hospital Status Update** – Christina Campos reported the final rules for the REH designation had been approved and publicized on November 1. She has been in contact with the NM Department of Health and with the Federal Office of Rural Health Policy. She has a teleconference scheduled with the new REH Technical Assistance Center on November 22, 2022. Several GCH staff members will participate in the call. She will keep the board updated.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

1. **Toys for Joy:** **Yolanda Tenorio made a motion to approve a sponsorship of \$100 for the annual children's gift program. Erasmio Bravo seconded the motion. Motion passed.**

CREDENTIALS AND PRIVILEGING: Privileges for Dr. Grossetete did not need to be renewed or expanded at this time. However, a rate had to be set for one of procedures. **Peter Tormos made a motion to extend the current rate for spinal test leads to peripheral test leads. Erasmio Bravo seconded the motion. Motion passed.**

NEXT MEETING – DATE AND TIME: The next meeting is scheduled for Tuesday, December 20, 2022 at 9 am at GCH.

MEETING ADJOURNMENT: **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 10:20 am.**

Respectfully submitted:
Christina Campos, Guadalupe County Hospital Administrator

Yolanda Tenorio, Board Secretary

Date