

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting
October 29, 2019, Tuesday**

MINUTES

CALL TO ORDER: The meeting was called to order at 3:00 PM. Meeting chaired by Keith Ross, Chairman.

ROLL CALL: Board members present included Yvette Griego, Yolanda Tenorio, Keith Ross and Erasmo Bravo. Absent – Lee Vega

OTHERS PRESENT: Staff present included Frank Tenorio, Assistant Administrator; Randal Brown, MD; Jennifer Saiz, RT; Christina Campos, Administrator participated by phone.

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the agenda as presented. Yvette Griego seconded the motion. Motion passed.

APPROVAL OF MINUTES: Yvette Griego made a motion to table the minutes from the meeting of September 19, 2019. Yolanda Tenorio seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** None.
- 2. Radiology Report:** Jennifer Saiz gave a report on radiology operations. She informed the Board that the radiology department has transitioned to a digital system and is tracking quality measures such as repeat rates. Jennifer also mentioned that GCH serves as a training site for radiology students and offers information to local students about radiology careers when they tour GCH.
- 3. Administrator's Report:** Frank Tenorio informed the Board that the templates and spreadsheets for the balanced scorecard and census reports were not available to him and he would provide a report on operational performance and the census statistics would be provided as a monthly raw data report.

Frank stated that no patient complaints or grievances were reported in September. He indicated that GCH utilizes Action Cue, a system for tracking complaints, grievances, and quality measures. He also informed the Board that a Dr. Grosetette would be performing a spinal cord stimulation lead implant, a new pain procedure.

Frank informed the Board that an air pressure switch on the hospital's boiler had not been working properly and that temperatures were low in some areas of the hospital. The air pressure switch was reset and the temperatures improved. A boiler company has been contacted to perform service on the boiler.

The painting project has been completed, however the public health office, lab, and pharmacy still require painting. Dr. Brown inquired about paint and carpeting in the

clinic, Frank mentioned that he would look into paint and carpet repair. Frank also mentioned that the tile grout in some areas of the facility is cracking and in need of repair. Also, the lighting project will begin on November 11th.

4. **Laboratory and Risk Management Report:** Frank informed the Board that the lab's new employees are working out well. He also mentioned that he received pricing on a urine cell counter, however the pricing was higher than expected. He will continue to research options. The lab has received the freezer and water bath for the fresh frozen plasma, however the freezer requires a remote alarm system.
5. **Nursing Report:** Mandy Cordova was not in attendance. Frank reported that Mandy continues to receive applications for Registered Nurses and there are three potential candidates: a school nurse from Tucumcari, a nurse from UNM or Pres, and a third that Mandy has attempted to contact, but has not reached.
6. **Medical Staff Report:** Dr. Brown reported that the clinic began to use geo-fencing, a software used for advertising. The kyphoplasty procedure has been going well and pain clinic volumes are moving in the right direction. Dr. Brown also mentioned that the clinic was just under a thousand patients for September.

Dr. Gonzales has been on leave and will return in three months. Dr. Tafoya has provided some weekend relief. Dr. Brown also addressed concerns about the nursing shortage, he mentioned that there has been an urgency since May. He also informed the Board, environmental controls have been concerning and space heaters have been utilized in several areas of the hospital.

Dr. Brown mentioned that a different electronic medical record (EMR) should be considered. He suggested reaching out to the Rural Health Network for feedback on EMRs. At this point, three major hospitals are using the Epic EMR system. Christina mentioned that embedding the Epic or Cerner EMR into GCH may be a possibility, however the migration of patient information and the current Medsphere contract will need to be looked into. Christina also mentioned that bringing in a team from Medsphere to provide additional training on Open Vista is an option.

EXECUTIVE SESSION: None

Frank provided a brief update on a current risk management case.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital:** Bret Goebel presented the Guadalupe County Hospital Financial Statements and Reports for August and September 2019 (attached). **Erasmio Bravo made a motion to approve the GCH Financial Reports for August 2019. Yolanda Tenorio seconded the motion. Motion passed.**

Erasmio Bravo made a motion to approve the GCH Financial Reports for September 2019. Yvette Griego seconded the motion. Motion Passed.

2. **New Mexicare Inc.:** Bret Goebel presented the New Mexicare Inc. Financial Statements and Reports for September and August 2019. **Erasmio Bravo made a**

motion to approve the New Mexicare Inc. Financial Reports for August 2019. Yvette Griego seconded the motion. Motion passed.

Erasmus Bravo made a motion to approve the New Mexicare Inc. Financial Reports for September 2019. Yolanda Tenorio seconded the motion. Motion passed

GUADALUPE COUNTY HOSPITAL ACTION ITEMS: None

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS: None

CREDENTIALS AND PRIVILEGING: Upon recommendation of the Medical Staff and in accordance with the Medical Staff Bylaws, Erasmus Bravo made a motion to extend privileges for Janoi Gonzalez Camejo CNP who completed his initial 6 month probationary period, and to approve initial privileges for Amber Nolan, CNP. Motion was seconded by Yvette Griego. Motion Passed.

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be held on Wednesday, November 20, 2019, at 3 pm.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 5:00 PM.

Respectfully submitted:
Frank Tenorio, Assistant Administrator

Yolanda Tenorio, Board Secretary

Date