

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting
September 19, 2019, Tuesday**

MINUTES

CALL TO ORDER: The meeting was called to order at 3:00 PM. Meeting chaired by Keith Ross, Chairman

ROLL CALL: Board members present included Yvette Griego, Yolanda Tenorio, Keith Ross Erasmo Bravo, and Lee Vega arrived late

OTHERS PRESENT: Staff present included Christina Campos, Administrator; Frank Tenorio, Assistant Administrator; Mandelyn Cordova, DON; Chris Garner, Brown & Hill CPAs.

APPROVAL OF AGENDA: Yolanda Tenorio made a motion to approve the agenda as presented. Erasmo Bravo seconded the motion. Motion to approve agenda passed.

APPROVAL OF MINUTES: Erasmo Bravo made a motion to approve the minutes from the meeting of August 22, 2019. Yolanda Tenorio seconded the motion. Motion to approve the minutes passed.

EXECUTIVE SESSION:

Erasmo Bravo made a motion to enter into executive session at 3:02 PM for the purpose of hearing preliminary auditor's report. Yolanda Tenorio seconded the motion. Christina, Frank, Mandelyn, and Chris Garner, Auditor were invited to stay.

Roll call:

Erasmo Bravo-Yes

Yvette Griego-Yes

Yolanda Tenorio-Yes

Keith Ross-Yes

Erasmo Bravo made a motion to exit executive session. Yvette Griego seconded the motion.

Roll call:

Erasmo Bravo-Yes

Yvette Griego-Yes

Yolanda Tenorio-Yes

Keith Ross-Yes

Executive session ended and the Board reconvened to regular session at 3:22 PM. No action was taken in Executive Session.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

1. **County Report:** None.

2. **Administrator's Report:** Christina presented the Census and Balanced Scorecard for August. She also presented a quality report in the form of the iVantage quarterly report.
3. **Laboratory and Risk Management Report:** Frank informed the board that the lab has hired a new lab tech, Alyssa Wepplo and a new phlebotomist, Adrienne Campos. He is in search of a new weekend lab tech. Frank also mentioned that he is looking into a urinalysis cell counter and received the freezer and water bath for the fresh frozen plasma.
4. **Nursing Report:** Mandy discussed staffing issues. Mandy indicated that she is in need of RNs and has reached out via Indeed.com. Mandy also reported that the telemetry unit is not online due to a manufacturer recall. GCH has started telepsychiatry services via Net Med Assets. Mandy also reported that the flu vaccines are in and they will be offered during a health fair on October 18th.
5. **Medical Staff Report:** Dr. Brown reported that Dr. Gonzales will be on leave for four months effective September and will return in February. He has hired Denia Guinart Gutierrez and Janoi Gonzalez. Both providers are MDs in Cuba, however they are licensed as Nurse Practitioners in the United States. Also, Amber Nolin, CNP, will be providing coverage in the ER pending credentialing. Dr. Brown also mentioned that Shelby Brockman, a Clinical Pharmacist, may provide weekend PRN coverage.

Dr. Brown informed the Board that Sara Brown is providing patient outreach and recruitment services for pain management and the pain medication program is expanding. Dr. Brown also mentioned that he has been in contact with Pete Campos with regard to the EMS paramedic training program.

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

1. **Board Retreat Planning** - Board retreat planning is on hold due to Christina's impending leave of absence for her husband's surgery.
2. **AZ Insulation and Energy Solutions** – Christina informed the board that the lighting contract had been approved by CES (public entity GPO). She recommended that the lighting upgrade to LED be approved. **Erasmio Bravo made a motion to approve the hospital lighting project. Yvette Griego seconded the motion. Motion Passed.**

EXECUTIVE SESSION:

Lee Vega made a motion to enter into executive session at 4:30 PM for the purpose of discussing pending legal matters. Yvette Griego seconded the motion.

Roll call:

Erasmio Bravo-Yes

Yvette Griego-Yes

Yolanda Tenorio-Yes

Keith Ross-Yes

Lee Vega-Yes

Lee Vega made a motion to exit executive session. Yvette Griego seconded the motion.

Roll call:

Erasmio Bravo-Yes

Yvette Griego-Yes
Yolanda Tenorio-Yes
Keith Ross-Yes
Lee Vega-Yes

Executive session ended and the Board reconvened the regular session at 4:36 PM.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS: None

CREDENTIALS AND PRIVILEGING: Erasmio Bravo made a motion to approve privileging and credentialing for Tele-Neurologists: Neeraj Dubey MD, Branko Husia-Garate MD, Huy Q. Tran MD, Howard Yonas MD. Seconded by Yolanda Tenorio. Motion Passed.

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be held on October 24th, at 3 pm.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 4:37 PM.

Respectfully submitted:
Frank Tenorio, Assistant Administrator

Yolanda Tenorio, Board Secretary

Date