

**Guadalupe County Hospital and New Mexicare Inc.
Hospital Conference Room**

**Regular Monthly Board Meeting
Tuesday, September 19, 2023**

MINUTES

CALL TO ORDER: The meeting was called to order at 9:00 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Erasmo Bravo, Yvette Griego and Peter Tormos. Yolanda Tenorio was absent.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Frank Tenorio, Assistant Administrator; Bret Goebel, CFO; Mandy Cordova, RN/DON; and Sunshine Zamora, Accounting Department Head.

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the Agenda as presented. Yvette Griego seconded the motion. Motion passed.

APPROVAL OF MINUTES: Yvette Griego made a motion to approve the minutes of August 22, 2023. Erasmo Bravo seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** Dr. Brown was at a Guadalupe County Strategic Planning meeting and unable to attend.
- 2. Administrator's Report:** Christina presented the Administrator's report in the form of the Census Report and the Balanced Scorecard. Discharges were low at 7, last year was 11. ER at 257, compared to last year's 221. Outpatient services better than last month at 318, but below last year's 376. Pain procedures 37 above last year, last year 45. Short stays 11, same as last year. Christina also discussed potential changes at Altavista in San Miguel County, and a potential new Medicaid upper payment limit at Average Commercial Rates, vs. Medicare rates that could increase supplemental payments to hospitals by over \$1 billion. Christina reported that Guadalupe County Hospital had been awarded the 2023 Visionary Site of the Year by the UNM Medical School Alumni Association. The awards ceremony will be held in September.
- 3. Laboratory, Infection Prevention and Risk Management Report:** Plant Ops – reported that the County risk insurance is contemplating paying either 50% or 100% of total replacement cost. We'll know soon. Risk – will discuss in Executive Session. Lab – CLIA certification inspection is still pending, but the license is still in effect. Emergency Preparedness – Hazard Vulnerability Assessment conducted for GCH. Primary hazards include mass casualty, train derailment, and wild fires.
- 4. Nursing Report:** Mandy Cordova reported that she 2 agency nurses on staff, and no other staff changes. There are 7 high school students interning at the hospital at least one hour per day. They have been assigned as follows: 1 to providers, 3 to nursing, 1 to lab, 1 to radiology, 1 to pharmacy (and an 8th student to clinic). Pain clinic is

performing procedures 1 day per week. The requirement for physical therapy is holding up procedure scheduling. Mandy has ordered new equipment for nursing including a new vitals machine for the Pain Clinic.

5. **Medical Staff Report:** Dr. Brown was unable to attend.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital August 2023 Financial Reports:** Sunshine Zamora presented the August 2023 financial reports. The net **loss** for the month was **(\$10,063.30)** with a year to date loss of **(\$44,400.75)**. **Erasmio Bravo made a motion to approve the GCH August 2023 Financial Reports. Yvette Griego seconded the motion. Motion passed.**
2. **New Mexicare Inc. August 2023 Financial Reports:** Sunshine Zamora reported that there was a month to date net loss of **(\$5,334.69)** primarily scholarships (\$11,000), and a year to date net gain of \$3,979.25 for New Mexicare Inc.. **Erasmio Bravo made a motion to approve the August 2023 New Mexicare Inc. financial reports. Peter Tormos seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

1. **REH Update (Report only) –** Christina reported that CMS had approved (as of this morning) the REH application, and that GCH is now awaiting the final “tie-out” from Novitas, the Medicare payment intermediary. The designation will be in effect retro to September 1, 2023. The State of New Mexico also issued a permanent REH license retroactively effective September 1, 2023.
2. **Strategic Planning –** Christina requested the Strategic Planning be postponed until 2024, so evaluate the impact of the new REH on hospital finances. The board agreed.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

1. **Sunrise Clinics School Based Health Clinics Kiosks Request:** Christina presented a request for \$20,000 to equip 2 remote school based clinics, one each in Anton Chico and in Vaughn. **Erasmio Bravo made a motion to approve the funding request in the amount of \$20,000. Yvette Griego seconded the motion Peter Tormos abstained. Motion Passed.**

EXECUTIVE SESSION: Peter Tormos made an motion to enter into Executive Session to discuss legal matters. Erasmio Bravo seconded the motion.

Roll Call Vote:

Keith Ross – Yes

Erasmio Bravo – Yes

Yvette Griego – Yes

Peter Tormos – Yes

Entered into Executive Session at 10:10. Christina Campos, Frank Tenorio and Bret Goebel were in attendance.

Erasmus Bravo made a motion to exit Executive Session. Yvette Griego seconded the motion.

Roll Call Vote:

Keith Ross – Yes

Erasmus Bravo – Yes

Yvette Griego – Yes

Peter Tormos – Yes

The Board exited Executive Session at 10:25. No action was taken in Executive Session.

CREDENTIALS AND PRIVILEGING: None

NEXT MEETING – DATE AND TIME: The next meeting is scheduled for Tuesday, October 24, 2023 at 9 am. The Audit Exit presentation by Dingus, Zarecor & Assoc. will be held at that meeting by teleconference.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 10:30 am.

Respectfully submitted:
Christina R. Campos,
Hospital Administrator

Yolanda Tenorio, Board Secretary

Date